

CONDITIONS OF ENTRY

THE SOUTH WEST ACADEMY OF FINE AND APPLIED ARTS
ANNUAL OPEN EXHIBITION 2009

Saturday 3 – Friday 16 October

Private View : Friday 2 October from 6-00 pm

EXETER CASTLE, CASTLE STREET, EXETER EX4 3PU

SUBMISSIONS : Sunday 27 September 9-30 am – 4-00 pm.

Please bring your submission to Exeter Castle together with two completed entry forms, attached hanging label, 1st class stamped addressed envelope and payment. (Methods of payment either cash or cheque).

ENTRANTS : may submit up to 3 works (Academicians 2) and must be for sale. Commission of 40% is charged on sales; please include this and VAT (if registered) in the price entered on the entry form.

SUBMISSION FEE : £12 per work.

2D WORK : Must not exceed 122cms (4ft) in height or width including frame. All paintings must be pre – mirror plated ; positioned halfway down the rear vertical sides of the frame ready for hanging.

Paintings must be clearly labelled on the back with : the title – name and address of artist – size (unframed height x width cms) - medium – selling price.

This same information must be given on a card label attached with string (aprox 12ins long) to the top rear of the frame.

Abstract works should have TOP marked on the back.

3D WORK : Must not exceed 1m square floor space or 2m in height. Quality of presentation (plinths etc) will be taken into account by the selection panel. They must be of sound structure for safe handling into position.

Works must be labelled with : the title – name and address of artist - medium – selling price. Abstract works should have TOP marked.

JEWELLERY, CERAMICS, GLASS : Collections of work in a series will count as one item. Work submitted as a single entry in this manner will be considered for selection as a whole. For the protection of the work jewellery should be submitted in a suitable container and boxes provided for items sold. Individual pieces must be labelled with : the title – name and address of artist – medium – selling price. Abstract work should have TOP marked.

TEXTILES : consideration must be given to both the presentation and the security of textiles on display. Works must be supplied with the relevant means by which they can be securely hung or attached to a wall. Works must be labelled with : the title – name and address of artist – medium – size (unframed height x width cm) - selling price. Abstract works should have TOP marked.

There are no lift or ramp facilities to the first floor exhibition gallery and artists or couriers must be able to carry 3D works without difficulty or requiring assistance.

INSURANCE : Whilst the utmost care will be taken in handling and storage of work, the Academy cannot accept responsibility for loss or damage. ARTIST ARE RESPONSIBLE FOR INSURING THEIR OWN WORK.

SELECTION : Work to be considered for inclusion in the exhibition will be chosen by the Selection Committee. Every attempt will be made to include all selected work in the exhibition in relation to the gallery space, but their inclusion is not guaranteed. As in previous years the exhibition will include work by the Academicians and invited artists. Selection results (in SAE) will be posted 28 September.

COLLECTION : Both non selected and exhibited work must be collected from Exeter Castle on saturday 17 October 10-00 am - 4-00 pm.

The Academy has no storage facilities – there is no alternative to this schedule.

THE SOUTH WEST ACADEMY OF FINE & APPLIED ARTS
OPEN EXHIBITION 2009 ENTRY FORM: NO 1

Please provide a **FIRST CLASS STAMPED ADDRESSED ENVELOPE** and bring together with your two entry forms, submitted work with attached hanging label and payment to the hand-in desk at Exeter Castle on Sunday 27 September between 9-30 am and 4-00 pm. Please write clearly in block capitals. Works should arrive unpacked but corner protection is allowed. All packaging, etc, must be removed at the time of delivery.

NAME _____

ADDRESS _____

_____ POSTCODE _____

TELEPHONE _____ MOBILE _____

E-MAIL _____

VAT No _____

ENTRY FEE ENCLOSED (£12 per item) : £ _____

A copy of this form will be returned to you as notification and must be presented when collecting both non-selected and exhibited work on 17 October.

Title of Work	Medium	Size	Price	Not Selected	Selected
1					
2					
3					

I HAVE READ AND AGREE TO ABIDE BY THE CONDITIONS OF ENTRY

SIGNED : _____

THE SOUTH WEST ACADEMY IS
 REGISTERED CHARITY NO 1087350

**THE SOUTH WEST ACADEMY OF FINE & APPLIED ARTS
OPEN EXHIBITION 2009 ENTRY FORM: NO 2**

Please provide a **FIRST CLASS STAMPED ADDRESSED ENVELOPE** and bring together with your two entry forms, submitted work with attached hanging label and payment to the hand-in desk at Exeter Castle on Sunday 27 September between 9-30 am and 4-00 pm. Please write clearly in block capitals. Works should arrive unpacked but corner protection is allowed. All packaging, etc, must be removed at the time of delivery.

NAME _____

ADDRESS _____

_____ POSTCODE _____

TELEPHONE _____ MOBILE _____

E-MAIL _____

VAT No _____

ENTRY FEE ENCLOSED (£12 per item) : £ _____

A copy of this form will be returned to you as notification and must be presented when collecting both non-selected and exhibited work on 17 October.

Title of Work	Medium	Size	Price	Not Selected	Selected
1					
2					
3					

I HAVE READ AND AGREE TO ABIDE BY THE CONDITIONS OF ENTRY
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